

Title I School-Level Parental Involvement Policy Westfield Elementary School

Westfield Village Elementary School has developed a written Title I parental involvement policy with input from Title I parents. Input is gathered from multiple parent meetings including: English Learner Advisory Committee, School Site Council, Parent Teacher Organization, and Coffee with Principal. It has distributed the policy to parents of Title I students. Westfield Village sends home a copy with every student, posts the information on the school website, and has copies available in the office.

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Westfield Village Elementary, the following practices have been established:

- The school convenes an annual meetings to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. This meeting occurs at Back To School Night event.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. Coffee with Principal socials take place every Friday morning. School Site Council and English Learner Advisory Committee adjust meeting times to meet the availability of families.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school's Title I programs and the Title I parental involvement policy.** School Site Council and the English Learner Advisory Committee review programs, their budgets, and data associated with the programs.
- The school provides parents of Title I students with timely information about Title I programs. Information is sent home weekly by phone, posted in bulletin, posted on school marquee, displayed on the school website, as well as hard copies sent home with students in the language of the home.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. Parents receive information about the instructional program at Back to School Night, Open House, Parent Conferences, and as requested by parents.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. Conferences are scheduled twice a year and parents can request additional conferences. Parents participate in decisions relating to the education of their child through Student Success Teams (SST), Individualized Education Plan (IEP), or 504 meetings.

School-Parent Compact

Westfield Village Elementary School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

The school's responsibility to provide high-quality curriculum and instruction
The ways parents will be responsible for supporting their children's learning
The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

Every student receives a Back To School Packet which includes the school-parent compact. Teachers review the Back To School Packet at Back to School Night. Parents contribute input during Coffee with Principal, English Learner Advisory Committee, and School Site Council.

Building Capacity for Involvement

Westfield Village Elementary School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

Reviewed at Back To School Night, Coffee with Principal Socials, School Site Council, English Learner Advisory Committee, and Parent Teacher Organization.

The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.

Provided at Coffee with Principal Socials, Fall and Spring Parent Conferences, English Learner Advisory Committee, School Site Council, and in Parent Education classes.

With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.

Provide training and education to staff members during Site Collaboration, School Site Leadership, Staff Faculty Meetings, and Multi-Tiered Systems of Support meetings.

The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

The School Social Worker and School Outreach Specialist works with local agencies such as West Sacramento Police Department, California Highway Patrol, Victor Community Support Services, and Collins Teen Community Center.

The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. Information is sent home weekly by phone calls home, flyers posted on the school

website, information displayed on school marquee and hard copies sent home with students in a language that the parents understand.

The school provides support for parental involvement activities requested by Title I parents.

The school provides and promotes participation in the school classroom, following WUSD volunteer process. The PTO provides additional opportunities for parental involvement.

Accessibility

Westfield Village Elementary School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

Information is sent home weekly by phone calls home, flyers posted on the school website, information displayed on school marquee and hard copies sent home with students in a language that the parents understand. District Translators are available to meet language needs. School Outreach Specialist is available to assist with home visits and resources.